



# LICENSING SUB COMMITTEE

The Villiers Arms  
108 Villiers Road

**Monday, 25th November, 2013**

**10.30 am**

**Town Hall, Watford**

Publication date: 15 November 2013

## **CONTACT**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Jodie Kloss in Democracy and Governance on 01923 278376 or by email to [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk).

Welcome to this meeting. We hope you find these notes useful.

## **ACCESS**

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

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- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

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## **MINUTES**

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## **RECORDING OF MEETINGS**

An audio recording may be taken at this meeting for administrative purposes only.

# COMMITTEE MEMBERSHIP

Councillors I Brown, J Brown, J Connal, K Crout, G Derbyshire, J Dhindsa, K Hastrick, P Jeffree, H Lynch, M Meerabux, M Mills, G Saffery, D Scudder, L Scudder and M Turmaine

*The Sub-Committee to consist of three councillors from those listed above.*

## AGENDA

### PART A - OPEN TO THE PUBLIC

1. **COMMITTEE MEMBERSHIP/ ELECTION OF A CHAIR**
2. **DISCLOSURE OF INTERESTS (IF ANY)**
3. **VARIATION OF PREMISES LICENCE APPLICATION: THE VILLIERS ARMS, 108 VILLIERS ROAD, WATFORD, WD19 4AJ (Pages 1 - 34)**

Report of the Head of Community and Customer Services

The Sub-Committee is asked to consider a variation to the licence at the above premises, following the receipt of representations.

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## PART A

**Report to:** Licensing Sub-Committee

**Date of meeting:** 25 November 2013

**Report of:** Head of Community and Customer Services

**Title:** Variation of Premises Licence Application:  
**The Villiers Arms, 108 Villiers Road, Oxhey WD19 4AJ**

### 1.0 **SUMMARY**

1.1 The purpose of this report is to consider the application for the variation of the premises licence.

The application is to extend the hours on Friday and Saturday for the sale of alcohol for consumption on and off premises and also the opening hours.

Representations have been received from four interested parties to this application.

### 2.0 **RECOMMENDATIONS**

2.1 That the Licensing Sub-Committee determines whether to grant the application (amended where necessary for the promotion of the licensing objectives) as set out in the report.

#### **Contact Officer:**

For further information on this report please contact: Parminder Seyan,  
Licensing Officer telephone 01923 278903: email:  
parminder.seyan@watford.gov.uk

**Report approved by: Alan Gough, Head of Community and Customer Services**

### 3.0 APPLICATION

3.1 Type of authorisation applied for  
Variation of premises licence.

3.2 Description of premises  
The premises is a local community pub with gardens situated on the outskirts of Watford. One bar with two rooms. Moveable and fixed seating. Village pub built in 1863, it has no car park.

3.3 A map of the location of the premises is attached at appendix 1.  
A plan of the premises is attached at appendix 2.

3.4 Licensable activities  
No additional licensable activities have been requested.

Licensable activity	Permitted now
Plays	
Films	
Indoor sports events	
Boxing or wrestling entertainment	
Live music	
Recorded music	√
Performances of dance	
Anything of a similar description to live or recorded music or dance	
Provision of facilities for making music	
Provision of facilities for dancing	
Provision of facilities of a similar description to making music or dancing	
Provision of late night refreshment	
Sale by retail of alcohol for consumption on the premises	√
Sale by retail of alcohol for consumption off the premises	√

### 3.5 Licensable hours

The proposed hours for licensable activities and premises opening are detailed in the table below.

	Existing hours for sale of alcohol for consumption on-off premises	Requested hours for sale of alcohol for consumption on-off premises	Existing hours premises open to the public	Requested hours for premises to be open to the public
Monday	11:00 – 23:30	11:00 – 23:30	11:00–00:00	11:00–00:00
Tuesday	11:00 – 23:30	11:00 – 23:30	11:00-00:00	11:00-00:00
Wednesday	11:00 – 23:30	11:00 – 23:30	11:00 –00:00	11:00-00:00
Thursday	11:00 – 23:30	11:00 – 23:30	11:00 - 00:00	11:00-00:00
Friday	11:00 – 23:30	11:00 – 00:30	11:00-00:00	11:00-01:00
Saturday	11:00 – 23:30	11:00 – 00:30	11:00 –00:00	11:00-01:00
Sunday	12:00 – 22:30	12:00– 22:30	12:00 –23:00	12:00-23:00

### 3.6 Currently imposed conditions which are requested to be removed as a consequence of the proposed variation

The removal of Condition 3 of Annex 2 is requested if the application is granted as applied for.

- *Children are not permitted in the public house*

If the application is granted as requested then this condition will become redundant.

A copy of the current licence is attached to the report as Appendix 3.

## 4.0 **BACKGROUND INFORMATION**

4.1 The following background information is known about these premises:

### 4.2 Designated premises supervisor

Mr Leighton Gareth Davies (since August 2005)

### 4.3 Current licences held

The premises has been licensed since 2005 and the current licence (05/01025/LAPRE) has been in place since 24 November 2005.

### 4.4 Closing date for representations

29 October 2013

4.5 Public notice published in newspaper  
11 October 2013

4.6 Visits and Enforcement action

The last routine inspection was carried out in December 2009 when no licensing issues were highlighted. No enforcement action has been taken against the premises since the licence was granted or complaints received.

5.0 **PROMOTION OF LICENSING OBJECTIVES**

The licensing application indicates that the applicant will take the following steps in order to promote the licensing objectives.

5.1 The operating schedule that allows the applicant to describe any additional steps they intend to take to promote the four licensing objectives as a result of the proposed variation are set out below.

6.0 **RESPONSIBLE AUTHORITIES**

No representations have been received from any responsible authorities.

7.0 **INTERESTED PARTIES**

7.1 Four relevant representations have been received from interested parties. The relevant representations are attached at appendix 4.

Reference letter	Name	Address	Representative Body (Yes/No)	Relevance to which licensing objective
A	V Page	2 Upper Paddock Road	No	Public nuisance
B	Councillor Shirena Counter	Councillor for Ward	No	Public nuisance
C	B Powell	2A Upper Paddock Road	No	Public nuisance
D	Susan Tilbury	Villiers Road	No	Public nuisance

7.2 The recurring theme from all of the representations is that the extension of the licensing hours will result in an increase in noise and public nuisance.

7.3 The residents advise that they already experience noise from patrons leaving the premises late at night walking down the road shouting/singing or having drunken arguments. With the increase in hours, this type of anti social behaviour is likely to increase and cause additional street nuisance and offences relating to drunkenness. Residents fear that this will have an impact on the conservation area status.



7.4 It has been highlighted that the current hours of operation in a residential area are sufficient and residents getting disturbed after midnight on a regular basis is unacceptable. It is predominately a residential area and residents have a right to peace and quiet enjoyment of their life.

## 8.0 POLICY CONSIDERATIONS

8.1 The following provisions of the Licensing Act 2003 apply to this application:

- Sections 17 (Application for a premises licence):  
Section 17 details the process which the applicant must have followed for the application to be considered valid.
- Section 19 (Mandatory conditions):  
Section 19 details the mandatory conditions that would apply if the Sub-Committee was minded to grant a licence authorising the supply of alcohol.
- Section 34 and 35 (Variation of licences):  
Section 34 details how a licence holder can make an application. Section 35 details how determinations will be made when an application is made under section 34.
- The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010  
This Order adds a mandatory condition regarding the requirement for an age verification policy by the holder of any licence or certificate that authorises the supply of alcohol.

## 8.2 Statutory guidance

The following provisions of the Secretary of State's guidance apply to this application:

- Paragraphs 8.33 - 8.41:  
These paragraphs explain how steps should be taken to promote the licensing objectives. It is for the Sub-Committee to decide in light of this guidance whether the measures offered by the applicant are adequate and likely to promote the licensing objectives. It is equally important to use the same measure when looking at any steps requested by a party making representation against an application.
- Paragraph 10.12:  
This paragraph refers to there being no general presumption in favour of lengthening licensing hours and how a committee may act when they receive objections to an application.
- Chapter 10:  
This chapter looks at best practice in relation to conditions that may be attached to a premises licence by the Sub-Committee, should they believe that these are necessary to promote the licensing objectives.

Any additional conditions requested by the responsible authorities should be considered with reference to this chapter.

### 8.3 Statement of licensing policy

The following paragraphs of the licensing authority's statement of licensing policy apply to this application:

- Policy LP1 (Premises Definitions):  
Under this policy the premises is defined as a "Public House".
- Policy LP2 (Location and Operation of Premises):  
This policy sets out the approach to licensing premises when relevant representations are received, notwithstanding that each application is considered on its own merits.

Public house in a residential area will generally be allowed alcohol sales to midnight only (other than for special occasions).

When issuing a licence, stricter conditions with regard to noise control and limitations to opening hours may be imposed in case of premises which are situated in residential areas and are subject to relevant representations.

- Policy LP8 (Prevention of Public Nuisance):  
Under this policy the committee will consider any necessary measures to deal with the potential for public nuisance and/or anti-social behaviour where relevant representations have been received.
- Policy LP11 (Representations against Applications):  
This policy recommends the type of information that should be included in a representation. It also explains how representations will be dealt with.

8.4 The Committee is reminded of their duty under the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the authority's responsibility to co-operate in the reduction of crime and disorder in the Borough.

8.5 The Committee is reminded that the Human Rights Act 1998 guarantees the right to a fair hearing for all parties in the determination of their civil rights. The Act also provides for the protection of property, which may include licences in existence, and the protection of private and family life.

### 9.0 **RELEVANT TRADE OR OTHER GUIDANCE**

9.1 Watford Borough Council operates a number of Pubwatch Schemes across the Borough.

9.2 The objectives of the Pubwatch scheme are to reduce alcohol related harm that causes crime and disorder, public nuisance and harm to children. The scheme seeks to share information about these objectives and promote good practice. Watford Pubwatch is a scheme for local on licences supported by Watford Borough Council, Watford Police, Hertfordshire Trading Standards and Hertfordshire Fire & Rescue Service.

#### 10.0 **CONDITIONS**

Members will be aware that an operating schedule forms part of the licensing process. This document outlines what activities are proposed, the opening hours, how the activities will be managed particularly in respect of the licensing objectives.

The most critical part of the operating schedule is the steps taken by the applicant to promote the four licensing objectives. Applicants are always recommended to take careful consideration as to what is entered in this section as whatever is proposed will be translated as conditions on the licence.

Applicant should give consideration to the local area and reflect this in their application. It should demonstrate an awareness of the local community, local crime and disorder issues, and environment.

#### 10.1 Conditions Consistent with the operating schedule

1. The venue to install a CCTV system that records at all times whilst the venue is open to the public and for one hour after the last permitted sales of alcohol for that day. The CCTV system shall record continuously in real time.
2. The footage shall be retained for a period of ten days and will be made available for viewing and downloading onto storage media when so requested by a member of the Hertfordshire Constabulary or a member of Watford Borough Licensing team.
3. A person conversant with the operation of CCTV when requested within a period of 48 hours from the request being made.
4. CCTV shall cover ALL areas in the venue from which the sale of alcohol is made.
5. If the CCTV system becomes defective and unable to record, then the DPS or a nominated deputy shall inform Hertfordshire Constabulary by use of the 101 system (or any non-emergency system that may replace this) with a request to inform the Licensing unit at Watford Police Station and obtain a log number.
6. The CCTV defect must be repaired within 72 hours, failing that, no licensable activity may take place including temporary notices.
7. All customer must vacate the premises at the times shown on the premises licence for operating hours of the premises. Only family and staff may remain after this time.
8. The licence holder must clearly and prominently display signs advising customers to leave quietly and to park vehicles in a legal way.-

10.2 Pool of Model Conditions  
The licensing authority also has its own pool of model conditions that would mitigate the concerns.

10.3 Conditions proposed by the responsible authorities and/or interested parties  
None

#### 11.0 **OFFICERS' OBSERVATIONS**

11.1 Policy LP2 states that when relevant representations are received against applications for a public house within a residential area then they will be allowed alcohol sales to midnight only.

11.2 The Sub-Committee have a duty to "have regard" to the Licensing policy but are not bound by it. However, should Members wish to depart from the policy then detailed reasons for this must be given as part of any decision.

11.3 In light of the hours requested and conditions offered it is for Members to decide whether granting this application is likely to undermine the licensing objectives.

#### Appendices

Appendix 1 – map of the premises' location

Appendix 2 – plan of the premises

Appendix 3 – copy of current Premises Licence

Appendix 4 – representations from interested parties

Appendix 5 – draft licence

#### Background Papers

The following background papers were used in the preparation of this report. If you wish to inspect or take copies of the background papers, please contact the officer named on the front page of the report.

Licensing Act 2003

Amended guidance issued under section 182 of the Licensing Act 2003 (June 2013)

Licensing Act (Hearings) Regulations 2005

Watford Borough Council Licensing Policy (January 2011)

Watford Borough Council Pool of Model Conditions (July 2010)

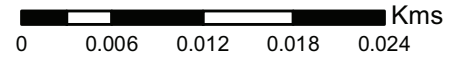
#### File Reference

Villiers Pub



Appendix 1

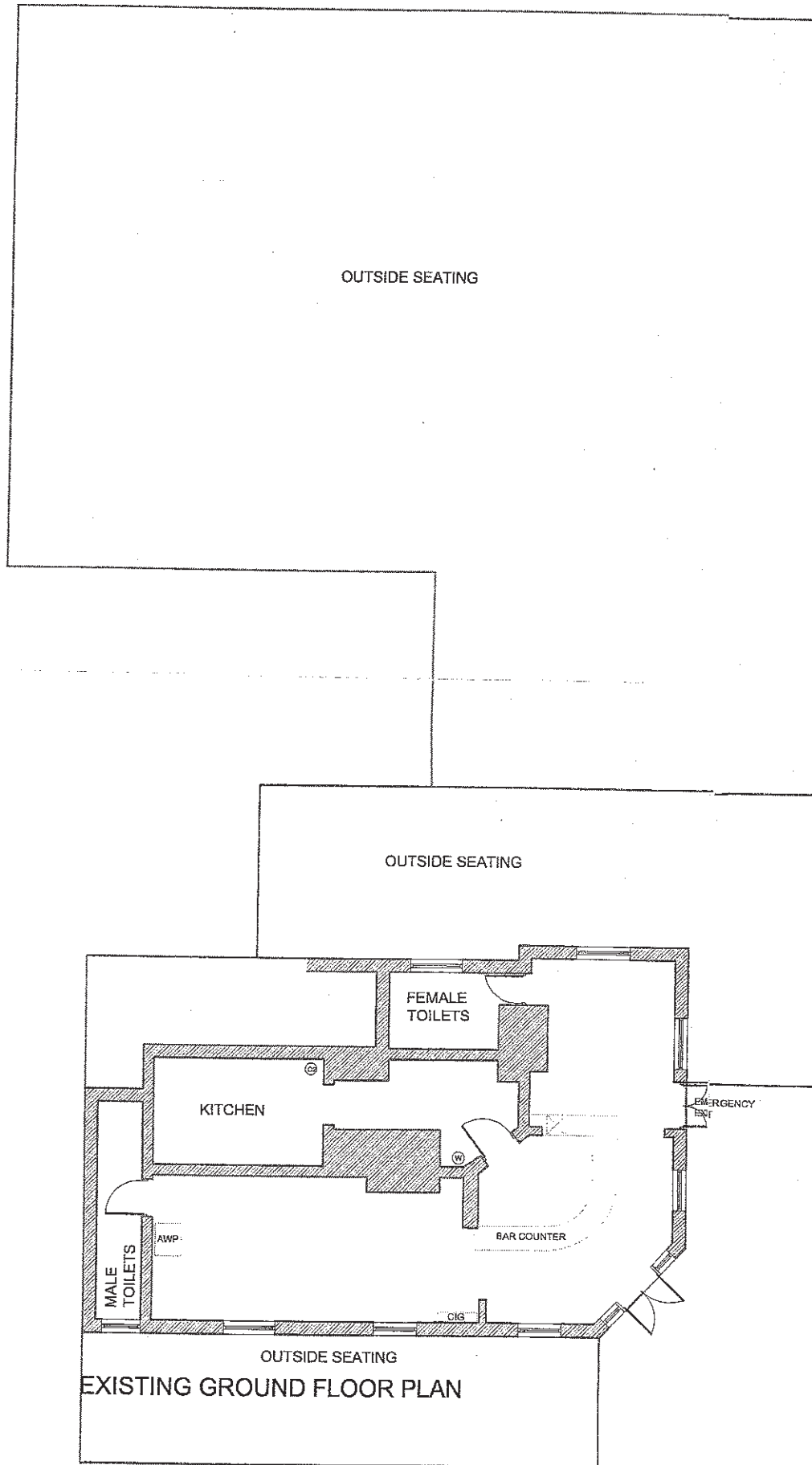
Date: 14/11/2013



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# KEY

- (W) WATER EXTINGUISHER
- (C2) CO2 EXTINGUISHER
- CIG CIGARETTE VENDING MACHINE
- AWP FRUIT MACHINE

REV	DATE	DETAILS	
B	06.06.05	Revised to client comments.	SV
A	11.02.05	Revised to client comments.	ES



## ROMANS Surveyors

4 KING STREET LANE, WINNERSH, BERKSHIRE, RG41 5AS.  
 TELEPHONE: 0118 936 6699

35 THE AVENUE, SOUTHAMPTON, HAMPSHIRE, SO17 1XN.  
 TELEPHONE: 02380 820110

84 HEATH ROAD, TWICKENHAM, MIDDLESEX, TW1 4BW.  
 TELEPHONE: 0208 208 0330

E-MAIL: ROMANS@ROMANS.CO.UK  
 WWW.ROMANS.CO.UK

ON BEHALF OF

## PUNCH TAVERNS

PROJECT TITLE

*Villiers Arms, Villiers Road, Oxhey Watford, WD19 4AJ*

DRAWING TITLE		SCALE
Existing Floor Plans		1:100
DATE		24th November 2004
DRAWN	CHECKED	DWG NO.
A. Hansen-Addy		201261 001

ROMANS SURVEYORS ARE PART OF THE ROMANS GROUP INCORPORATING:

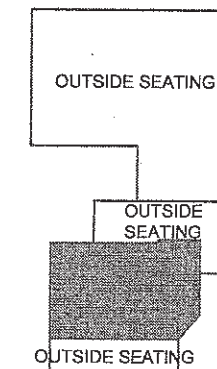
COMMERCIAL LAND & NEW HOMES LETTINGS	SURVEYORS RESIDENTIAL	ARCHITECTURAL FLOWER IFA RELOCATIONS
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The **ROMANS** Group

OUTLET NO.  
201261



ISO 9001



LOCATION PLAN  
SCALE 1:500

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**Licensing Act 2003  
Schedule 12  
Part A**

Regulation 33,34

**Premises Licence**

**Premises Licence Number**

05/01025/LAPRE

**Part 1 – Premises Details**

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code**

The Villiers Arms  
108 Villiers Road  
Watford  
WD19 4AJ

**Telephone number**      01923 221556

**Where the licence is time limited the dates**

From - 24 November 2005

**Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities**

Performance of Recorded Music	Mon, Tues, Wed, Thurs, Fri, Sat	11:00 - 23:30
Performance of Recorded Music	Sunday	12:00 - 22:30
Performance of Recorded Music	Christmas Eve	11:00 - 01:00
Performance of Recorded Music	New Year's Eve	11:00 - 01:00
On and off-premises alcohol sales	Mon, Tues, Wed, Thurs, Fri, Sat	11:00 - 23:30
On and off-premises alcohol sales	Sunday	12:00 - 22:30
On and off-premises alcohol sales	Christmas Eve	11:00 - 01:00
On and off-premises alcohol sales	New Year's Eve	11:00 - 01:00

<b>The opening hours of the premises</b>		
Opening times of premises	Mon, Tues, Wed, Thurs, Fri, Sat	11:00 - 00:00
Opening times of premises	Sunday	12:00 - 23:00
Opening times of premises	Christmas Eve	11:00 - 01:30
Opening times of premises	New Year's Eve	11:00 - 01:30

**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

On and Off supplies

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Mr Leighton Gareth Davies  
 108 Villiers Road  
 Watford  
 WD19 4AJ

Tel: 01923 221556

**Registered number of holder, for example company number, charity number (where applicable)**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Mr Leighton Gareth Davies  
 The Villiers Arms  
 108 Villiers Road  
 Watford  
 WD19 4AJ

Tel: 01923 221556

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal Licence Number: 05/00596/LAPER  
 Licensing Authority: Watford Borough Council

## **Annex 1 – Mandatory conditions**

1 (1) No supply of alcohol may be made under the premises licence:

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a premises licence or his personal licence is suspended.

(2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

2 All those conditions and restrictions on relevant existing licences in force prior to the grant of this premises licence by virtue of paragraph 6(6) and 6(8) of part 1 to schedule 8 of the Licensing Act 2003, except where otherwise varied as stated on the licence

## **Annex 2 – Conditions consistent with the Operating Schedule**

1. Customers to be asked to leave the premises quietly, with minimum disturbance and noise to local residents.
2. Photographic proof of age identification to be requested when necessary.
3. Children are not permitted in the public house.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

**Annex 4 – Plans**

17 OCT 2013

A

2, Upper Paddock Road  
OXHEY VILLAGE  
WD19 4DZ

Tel:

8.10.13

Jeffrey Leib.  
Watford B.C  
WD17 3EX

YOUR REF. 1301135/LAPRE

Dear Mr Leib.

I have your letter dated 30<sup>th</sup> Sept. and have to tell you that, although I am sympathetic to the publican's need to raise his turnover in these times, I have to object strongly. To keep my letter down to as short as possible I have set out my objections in list form on the attached sheet.

Hopefully my comments, which are stated by my neighbour, will assist your deliberations.

Yours sincerely

2 Upper Paddock Road,  
Oxhey Village, WD19 4 HJ

ref:13/01135/LAPRE.

1. THE PRESENT ARRANGEMENTS ALLOW MORE THAN SUFFICIENT TIME FOR THE BUSINESS TO BE CONDUCTED ESPECIALLY SINCE THE PUBLICAN APPEARS TO BE INCAPABLE OF PERSUADING HIS CLIENTS TO LEAVE THE PREMISES AT THE PRESCRIBED TIME.
2. THEY LINGER IN THE GARDEN AND IN THE PATIO AREAS AROUND THE PUB, SMOKING AND TALKING (VERY OFTEN) INTO THE SMALL HOURS OF THE NIGHT. THE LATER THEY DRINK THE LOUDER THEY TALK AND CALLS OF "GOOD NIGHT" SHOULD ACTUALLY BE "GOOD MORNING".
3. THE CIGARETTE SMOKE IS A SPECIAL ANNOYANCE TO ME BECAUSE IT DRIFTS INTO MY HOUSE EVEN THOUGH I MAKE SURE WINDOWS ARE CLOSED.
4. FINALLY – THIS IS A QUIET RESIDENTIAL AREA AND THE SORT OF ACTIVITY THAT CAN RESULT FROM LATER OPENING HOURS WOULD BE COMPLETELY OUT OF KEEPING WITH OUR RECENT CONSERVATION AREA STATUS.



## Austen Young

---

**From:** Councillor Shirena Counter  
**Sent:** 28 October 2013 20:32  
**To:** Austen Young  
**Cc:** Councillor Jan Brown; Councillor Iain Sharpe (External); Peter Taylor Contact  
**Subject:** RE: Application Tracker - 04.10.13

Hi Austen

I would like to object to the Villiers Arms application to extend their hours of operation on a Friday and Saturday night by 1 hour.

This is on the grounds of public nuisance.

Villiers Road is a residential road which is fairly quiet from about 8pm onwards. The main source of noise is traffic. When the Villiers Arms closes, especially on Friday and Saturday nights, there is a frequent problem with groups of people walking down the road shouting/singing or occasionally even having drunken arguments following closing time (which is already quite late). I live on Villiers Road and get routinely woken up by revellers walking past. (On one occasion I even had to ask a drunk couple who were arguing to move on!)

Last Saturday evening (26th Oct) was a prime example - between approximately 12.30am - 1.15am there were about 10 different groups of people all walking down the road being very noisy, having been clearly drinking. This would not be acceptable to residents if it were to happen routinely an hour later than it does currently.

I believe that the current hours of operation are already sufficiently late and residents get disturbed after midnight on a regular basis, so it is for this reason that I am objecting to their application.

I hope this will be fully considered when determining the decision.

Thanks  
Shirena

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31 OCT 2013

2<sup>A</sup> Upper Paddock Rd.  
Oxley Village  
Watford, Herts.,  
WD19 4DZ

29 October 2013

Att. of Leila Esq  
Watford Borough Council  
Town Hall.  
Watford, Herts  
WD17 3EX

Dear Mrs Leila

Thank you for your letter about changes to  
the Villiers Bus Licence which are proposed. My  
main worry is the likelihood of increased late-night  
noise in this residential area

Yours sincerely

B POWELL

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**From:** Susan Tilbury  
**Sent:** 11 October 2013 17:21  
**To:** Licensing  
**Subject:** Villiers Pub Extended Hours

Dear Sirs

**Re: Villiers Pub / Villiers Road - Ref: 130/1135 LAPRE**

As a resident in Villiers Road I would like to express my concerns with regard to any extension of hours of the Villiers Pub and hope that this is not sanctioned.

Villiers Road is part of the conservation area and whilst I appreciate that this mainly concentrates of the buildings surely consideration of the people living within the area of any pub wishing to extend its hours should be taken into account.

The people leaving the pub are not always considerate about the noise they make and extending the hours will only make matters worse.

This area is named Oxhey Village and allowing extended hours will not add to the 'village' but detract.

The recently reopened take away in the village has now got tables and chairs outside and is clearly serving food outside and if the pub extends its hours the combined noise will become intolerable especially in the summer.

As the council have been keen to protect the 'village' as a conservation area I feel that it should protect the area from extended licensing hours and the noise that will be involved especially if people from other areas arrive late at night purely as the pub would be open later than most others.

May I finally add that whilst I appreciate that doubtless there are guidelines on who should be informed of the possibility of changes to premises i.e. Extension of licensing hours and a take away becoming a restaurant which does not close now until midnight it is unfortunate that only the direct neighbouring properties are informed and no consideration is made for the people living in the local area.

Yours faithfully  
Susan A Tilbury  
Villiers Road

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**Licensing Act 2003  
Schedule 12  
Part A**

Regulation 33,34

**Premises Licence**

**Premises Licence Number**

13/01135/LAPRE

**Part 1 – Premises Details**

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code**

The Villiers Arms  
108 Villiers Road  
Watford  
WD19 4AJ

**Telephone number** 01923 221556

**Where the licence is time limited the dates**

From - 26 November 2013

**Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities**

Performance of Recorded Music	Mon, Tues, Wed, Thurs, Fri, Sat	11:00 - 23:30
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DRAFT

<b>The opening hours of the premises</b>		
Opening times of premises	Mon, Tues, Wed, Thurs	11:00 - 00:00
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**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

On and Off supplies

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Mr Leighton Gareth Davies  
108 Villiers Road  
Watford  
WD19 4AJ

Tel: 01923 221556

**Registered number of holder, for example company number, charity number (where applicable)**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Mr Leighton Gareth Davies  
The Villiers Arms  
108 Villiers Road  
Watford  
WD19 4AJ

Tel: 01923 221556

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal Licence Number: 05/00596/LAPER  
Licensing Authority: Watford Borough Council

DRAFT



DRAFT

## Annex 1 – Mandatory conditions

- 1 No supply of alcohol may be made under the premises licence
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3 (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
  - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
    - (i) the outcome of a race, competition or other event or process, or
    - (ii) the likelihood of anything occurring or not occurring;
  - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
- 4 The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

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- 5 The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
- 6 (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
- 7 The responsible person shall ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
- (i) beer or cider: ½ pint;
  - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - (iii) still wine in a glass: 125 ml; and
- (b) customers are made aware of the availability of these measures.
- 8 All those conditions and restrictions on relevant existing licences in force prior to the grant of this premises licence by virtue of paragraph 6(6) and 6(8) of part 1 to schedule 8 of the Licensing Act 2003, except where otherwise varied as stated on the licence

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**Annex 2 – Conditions consistent with the Operating Schedule**

1. Customers to be asked to leave the premises quietly, with minimum disturbance and noise to local residents.
2. Photographic proof of age identification to be requested when necessary.

(The additional conditions offered as part of the current application are shown below)

1. The venue to install a CCTV system that records at all times whilst the venue is open to the public and for one hour after the last permitted sales of alcohol for that day. The CCTV system shall record continuously in real time.
2. The footage shall be retained for a period of ten days and will be made available for viewing and downloading onto storage media when so requested by a member of the Hertfordshire Constabulary or a member of Watford Borough Licensing team.
3. A person conversant with the operation of CCTV when requested within a period of 48 hours from the request being made.
4. CCTV shall cover ALL areas in the venue from which the sale of alcohol is made.
5. If the CCTV system becomes defective and unable to record, then the DPS or a nominated deputy shall inform Hertfordshire Constabulary by use of the 101 system (or any non-emergency system that may replace this) with a request to inform the Licensing unit at Watford Police Station and obtain a log number.
6. The CCTV defect must be repaired within 72 hours, failing that , no licensable activity may take place including temporary notices.
7. All customer must vacate the premises at the times shown on the premises licence for operating hours of the premises. Only family and staff may remain after this time.
8. The licence holder must clearly and prominently display signs advising customers to leave quietly and to park vehicles in a legal way.

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**Annex 3 – Conditions attached after a hearing by the licensing authority**

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**Annex 4 – Plans**

**Drawing No. 20126 – B 06.06.05**

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